



## 二零二四/二零二五年度中學學位分配

### 中一自行分配學位計劃

#### 申請須知

1. 收生準則：
  - 1.1 學業成績 50%
  - 1.2 操行 20%
  - 1.3 課外活動 10%
  - 1.4 面談表現 (包括：語言表達能力、時事常識、儀容禮貌等) 20%
2. 所有申請學生均會獲得面談機會。
3. 申請日期：2024年1月2日(星期二)至1月16日(星期二)
4. 索取表格方法：由2023年11月18日(星期六)起，家長可於：
  - ✓ 本校網頁(<http://www.lkylms.edu.hk>)下載「學位申請表」
  - ✓ 辦公時間內親臨本校索取申請表格
5. 遞交表格方法：
  - 5.1 於辦公時間親臨本校辦理申請手續及順序排列下列各項文件：
    - ✓ 教育局發出的「中一自行分配學位申請表」(包括「教育局存根」、「學校存根」及「家長存根」)，並確保已在「申請中學名稱」一欄填上「李求恩紀念中學」
    - ✓ 已填妥之本校申請表格並貼上小六學生照以下文件影印本：
    - ✓ 小四至小六所有成績表
    - ✓ 香港身分證或出生證明書
    - ✓ 參加活動或獲獎證書備註：毋須提交任何小學推薦信
  - 5.2 使用「智方便+」平台，透過「中一派位電子平台」遞交表格，並將以下文件順序合併成為一個PDF檔案上存至電子平台上呈交：
    - ✓ 已填妥之申請表格並貼上小六學生照
    - ✓ 小四至小六所有成績表
    - ✓ 香港身分證或出生證明書
    - ✓ 參加活動或獲獎證書
6. 辦公時間：星期一至五上午7時30分至下午5時30分  
星期六上午9時至下午1時止
7. 截止日期及時間：2024年1月16日(星期二)下午5時30分
8. 報名費用：全免
9. 本校2024/2025派位年度中一級自行分配學位數目：40。
10. 面談日期定於2024年2月24日(星期六)，本校將於2024年2月上旬以書面及電話方式通知申請人面試相關安排。
11. 如申請人最終獲納入本校《自行分配學位正取學生名單》，本校將於2024年3月27日(星期三)以書面及電話方式通知。



## **Discretionary Places Admission to Secondary One 2024/25**

### **Notes to Applicants**

1. Selection Criteria
  - 1.1 Academic Performance 50%
  - 1.2 Conduct 20%
  - 1.3 Performance in extra-curricular activities 10%
  - 1.4 Interview Performance (English and Chinese proficiency, Communication and presentation skills, Grooming) 20%
2. An interview will be arranged for **all** applicants.
3. Application Period: 2 January 2024 (Tuesday) to 16 January 2024 (Tuesday)
4. Application Form Collection:  
Starting from 18 November 2023 (Saturday), parents can attain the application form from:
  - ✓ school website (<http://www.lkylms.edu.hk>)
  - ✓ school office
5. Application Form Submission
  - 5.1 The following documents should be arranged as follows and submitted to the school by handt:
    - ✓ Application form for an S.1 Discretionary Place from the EDB (filled with our school name Lee Kau Yan Memorial School)
    - ✓ A completed application form (with the student's Primary Six photo affixed)A copy of the applicant's
    - ✓ ALL P.4 – P.6 report cards (including the back with the grading alignment table)
    - ✓ Identity Card / Birth Certificate
    - ✓ Certificates and awards (sorted in the order listed on the Application Form)Remark: Recommendation letters from primary schools are not required.
  - 5.2 Application can also be submitted on SSPA e-Platform via "iAM Smart+". You are required to merge the following items in order into one PDF file and upload it onto the e-Platform.
    - ✓ A completed application form (with the student's Primary Six photo affixed)
    - ✓ ALL P.4 – P.6 report cards (including the back with the grading alignment table)
    - ✓ Identity Card / Birth Certificate
    - ✓ Certificates and awards (sorted in the order listed on the Application Form)
6. Office Hours: Monday to Friday: 7:30 a.m. – 5:30 p.m.  
Saturday: 9 a.m. – 1 p.m.
7. Application Deadline: 5:30 p.m. on 16 January 2024 (Tuesday)
8. Application Fee: Free
9. The school has a total of **40** discretionary places.
10. The interview will be arranged on 24 February 2024 (Saturday). All applicants will be notified by letter and phone about the details of the interview in early February 2024.
11. Parents of applicants in the Successful Lists for S.1 discretionary places will be notified by letter and phone on 27 March 2024 (Wednesday).